



*Dring yn uchel, dring yn uwch
Climb high, climb higher*

Charging and Remissions Policy

Statement of Intent

At Pontyclun Primary School children and adults are working together to recognise and act upon the rights of the child and become a Rights Respecting School. They will learn about the rights of the child by studying the United Nations Conventions on the right of the child (UNCRC). This is a comprehensive human rights treaty that enshrines specific children's rights in international law. It consists of 42 articles.

When children are taught to understand their own rights we believe that they will then appreciate and respect the rights of others.

All staff and pupils have agreed to uphold the following principles as part of our developing school ethos.

Pupils have

- a right to learn,
- a right to be heard,
- a right to a childhood,
- a right to be treated fairly,
- a right to be healthy.

These rights will be reflected in all school policies and the articles they refer to will be stated clearly throughout.

Purpose of Policy

The Governing Body at Pontyclun Primary School recognises the value of educational visits to support pupils' learning.

It is the decision of the Governing Body to request that parents make a voluntary contribution to meet or offset the cost of some educational visits, theatre productions etc. This decision applies to all classes within the school. In terms of remission, pupils will be refunded in full (excluding deposit) if they are unable to attend an educational visit due to illness.

The Governing Body support the school stance of charging realistic contributions towards in-house performances of music, drama and workshops, which provide a rich experience for our pupils.

NB. The Governing Body will be informed of any minor changes to policy that may occur within the school in between the normal reviewing procedures.

Article 28

You have the right to a good quality education.
You should be encouraged to go to school to
the highest level you can.



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This policy sets out what charges can and cannot be made for activities in Pontyclun Primary School. The policy has been drawn up using the guidance from Welsh Government 2012 which sets out guidance regarding what charges can and cannot be made for activities in schools maintained by local authorities.

Circumstances where no charge is made

No charge will be made for:

Education in School

- Education provided wholly or mainly during school hours.
- Admission to school for children of compulsory school age.
- Activities which are part of the National Curriculum, or are part of a prescribed exam, or part of Religious Education.
- The supply of any materials, books and instruments or other equipment.

Transport

- Transporting registered pupils to or from the school premises, where the local authority has a statutory obligation to provide transport.
- Transporting registered pupils to other premises where the governing body or local authority has arranged for pupils to be educated.
- Transport that enables a pupil to meet an examination requirement when he has been prepared for that examination at the school.

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Circumstances where the School may Charge Parents

Optional Extras

Charges may be made for other activities known as 'optional extras'. Where an optional extra is being provided, a charge may be made for providing materials, books, instruments, or equipment as follows:

Education

Activities which take place mainly or wholly out of school time if they are not part of the National Curriculum, not part of a syllabus for a prescribed public examination that the pupils being prepared for at the school and not part of religious education.

Materials used in practical subjects and project assignments provided parents have agreed in advance that they or the pupil wish to keep the finished product e.g. ingredients or materials.

Music tuition

All tuition and instrument hire is to be arranged directly with RCT Music Service.

Transport

Transport that is not required to take the pupil to school or to other premises where the governing body have arranged for the pupil to be provided with education.

Board and Lodgings

The cost of board and lodging for residential trips, even when taking place largely during school time. (Pupils whose parents are in receipt of certain benefits are exempt from paying the cost of board and lodging, see page 4).

Voluntary Contributions

Although schools cannot charge for school time activities, voluntary contributions may be sought from parents for activities which supplement the normal school curriculum.

Requests to parents for voluntary contributions will state that:

- there is no legal obligation to make a voluntary contribution;
- pupils will not be excluded through parents' inability or unwillingness to pay;
- pupils of parents who cannot contribute will not be treated any differently; and
- where there are not enough voluntary contributions to make the activity possible and there is no way to make up the shortfall, the activity will be cancelled.

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- Requests made for voluntary contributions made in respect of individual pupils must not include any element of subsidy for any other pupils wishing to participate in the activity whose parents are unwilling or unable to pay the full charge.

Remissions

Parents who can prove they are in receipt of the following benefits will be exempt from paying the cost of board and lodging of a residential trip:

- Income Support.
- Income Based Jobseeker's Allowance.
- Support under Part 6 of the Immigration and Asylum Act 1999;
- Child Tax Credit, providing Working Tax Credit is not also received and the family's income (as assessed by Her Majesty's Revenue and Customs) does not exceed £16,190 (i.e. children who are eligible to receive free school meals;
- Income Related Employment and Support Allowance.
- Guarantee element of the State Pension Credit.
- Receipt of Universal Credit.

The governing body may wish to remit in full or in part, the cost of other activities for parents in certain circumstances.

Supplementary Information

Uniform, P.E. Kit, Calculators, Pens etc. Aprons

Parents can be invited to equip their child with items of personal equipment intended to be used solely by their child.

Breakages and Damage

Where a pupil's behaviour results in damage to school property or equipment, parents may be asked to pay for the necessary repair or replacement. Each incident should be dealt with on its own merit and at the schools discretion.

Reviewed by Policy Committee:

Date:

Head Teacher: Mr H Roberts

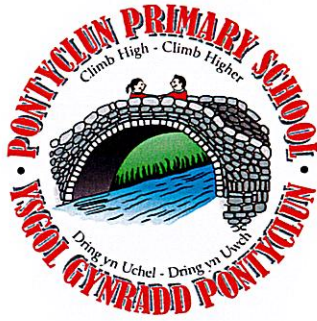
Date ratified

Chair of Governors:

Date ratified

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This Charging Policy/ Plan was ratified by:

The Policy Committee 4/3/24

Full Governors 6/3/24

Signed [Signature] Head Teacher Date 6/3/24

Signed [Signature] Chair of Governors Date 6/3/24

