



Seesaw

Overview

'Seesaw is an online platform that we use across the whole school. We use Seesaw as a way to share and record the children's class work and activities that are done in school, as well as allowing them to share work that they have completed either as homework or through home learning.

How to access Seesaw

Seesaw is an easy and accessible tool that can be accessed via the app or through your internet browser. Each student is provided with unique login details and a QR code to access Seesaw from home. Once downloaded, children can sign into the seesaw app or via a web browser.

Once you are on the Seesaw app/ website, please click 'student' when signing in. You then use your QR code to sign in.

Celebrating your child on Seesaw

Each class has their own 'Seesaw' page, which is the name of your child's class. We would like to share all the exciting things your children do in school and by sharing more with you on Seesaw is a way of doing this. This Seesaw feed will **only** be seen by the teachers, management and the pupil's family within their class and is a secure platform to share news and celebrate the children's work and achievements.

They can then post to their individual student journal, respond to activities set by the teacher, and view class announcements. Your child's unique login details and code will be sent out in due course.

Parents will also be able to see work, pictures and news shared to their child's feed by the class teacher, or what the pupil has uploaded themselves in school. We have ensured that students cannot see other students' uploads. Parents will only be able to see their own child's journal on the Seesaw feed.

The teacher will also **share any class announcements/information** in the **messages area**, or photos to the whole class but never individual pieces of work. Parents can then comment or 'like' the posts and send messages directly to the class teacher, should you need to contact your child's teacher for any class based reason. Staff will respond to messages at the earliest time possible during the day and it's at the teacher's discretion if and when they reply in the evenings, thank you.

Teachers and pupils will share any work, photos or activities compiling a digital record/portfolio of classwork done in school. Children and parents can also upload anything they wish to share with their teacher via seesaw, including any achievements they have achieved in clubs attended after school.

What will be shared with parents on Seesaw

- Photos of trips/ visitors- including group photographs or whole class photos
- Individual pieces of work/ photos of your child that only you can see
- Spellings
- Announcements, reminders and or messages relevant to your child's class.
- Times table homework
- Whole school challenges

What parents can share on Seesaw

- Their child's homework
- Videos of their child participating in a whole school challenge set/ homework
- Photos of your child's achievements that can be shared with the class.

Pontyclun Primary School is collecting personal data by issuing this form. This information will be used and shared in line with our school attendance privacy policy (which can be found on our school website at www.pontyclun.primary.org.uk) The school will keep these forms in a locked cabinet in the school office and or the school's secure server. Office staff, class teachers and school management will have access to these forms. We hold personal data in line with the guidance set out in the retention schedule, contained within the IRMS Toolkit for schools and following the retention period expiry, information will be destroyed securely and permanently. This form will be re-issued every two years. Should you wish to withdraw permission at any time, please can this be put in writing to the school office, thank you.